

APROPO-Budget

Administration of Project Budgets

APROPO – The Philosophy

Our software supports the user at planning of project budgets , controlling plan and real costs.

Easy, transparent handling, and the outstanding overview is our aim.

The innovative structure of **APROPO** makes possible an extraordinary fast navigation and configuration as well.

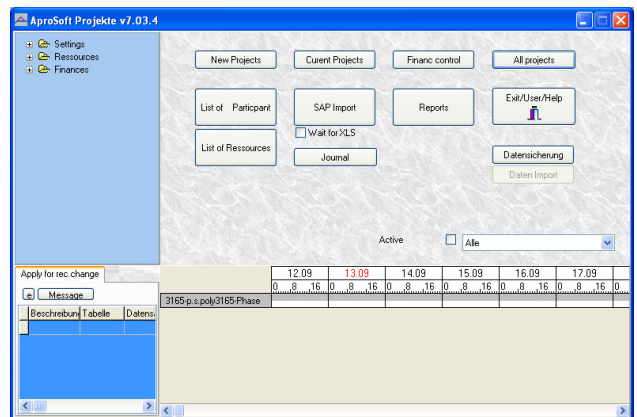
APROPO – Budget The Functional Areas

In the main menu the main function buttons are placed:

- Creating, and administrating new projects
- Planning ressources
- Import financial data
- Reporting
- Configuration data

Projekt	Phase	Start	Stop	Budget	Real costs
P1	Phase 1	01.01.2008	31.03.2008	50000	45000
P2	Phase 2	01.01.2008	31.12.2008	100000	95000
P3	Phase 3	01.01.2008	31.03.2009	150000	140000
P4	Phase 4	01.01.2008	31.12.2009	200000	190000
P5	Phase 5	01.01.2008	31.03.2010	250000	240000
P6	Phase 6	01.01.2008	31.12.2010	300000	290000

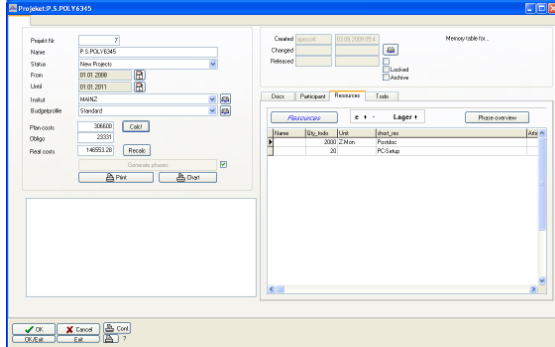
The list of projects displays in list the projects, their phases, the budgets to each phase and the imported financial transactions.



The main menu is oriented to daily work

Projects

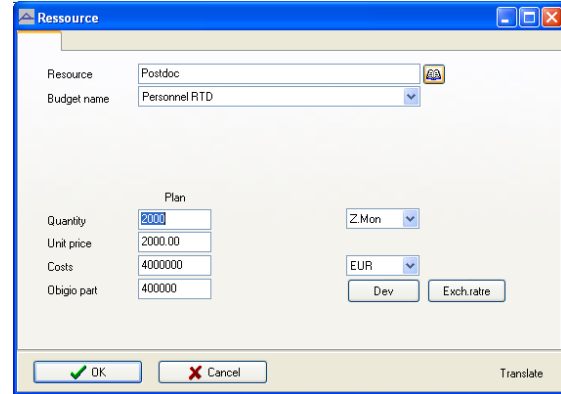
APROPO projects are assigned to owners(institutes), and have a defined period. The underlying budget profiles defines the length of the phases (default: 6 months) and the sequence of the budget names.



Planning Ressources

Any material or non-material expenses are called ressources. The ressources can have predefined units, unit cost and currency.

By adding a new resource its quantity and value are to be defined.

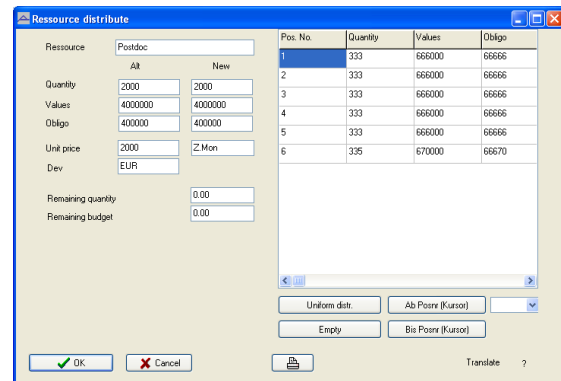


The phases and budgets are created by the function *Generate phases*.

Following details can be selected to a project:

- Documents
- Todo's
- Participants
- Ressources

Ressource distribution automatically or manually:



Real cost import

The real costs of the budgets can be determined by import of financial data from files.

It assumes that the project exists in APROPO.

Item	Importing	EUR	12.05.2009	70004	19950.79	Gehaltsabrechnung Monat 05/2	P.S.POLY6345	Personnel RTD
427080	17.794.095	EUR	09.06.2009	700017	197569.79	Gehaltsabrechnung Monat 06/2	P.S.POLY6345	Personnel RTD
427090	4.944.936	EUR	15.07.2009	700019	152360.65	Gehaltsabrechnung Monat 07/2	P.S.POLY6345	Personnel RTD
427090	6.423.951	EUR	14.08.2009	700021	154900.79	Gehaltsabrechnung Monat 08/2	P.S.POLY6345	Personnel RTD

The software identifies the budget names through the accounts of the transactions.

In case of non-existing accounts APROPO support you to define the account.

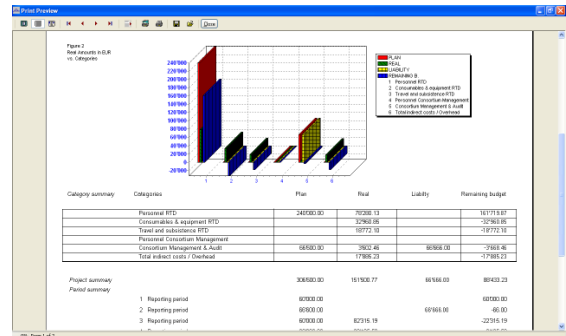
No import occurs without assigned budget name.

Budget

The project plan and real costs are administered through budget values.

Plan No: 5
 Short: Consortium Management & Audit
 Plan: 1000
 Obligo: 0
 Real: 513.71 EUR
 Project: P.S.POLY6345 - Phase 4
 Date: 01.07.2009 - 31.12.2009

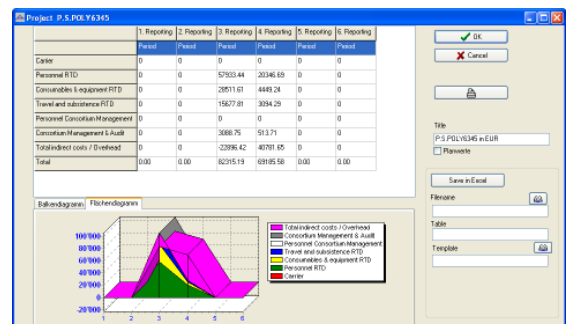
Reporting



The reports can be called directly from the list of projects or from the function Reports.

The reports can be created or modified interactively. Following reports are predefined

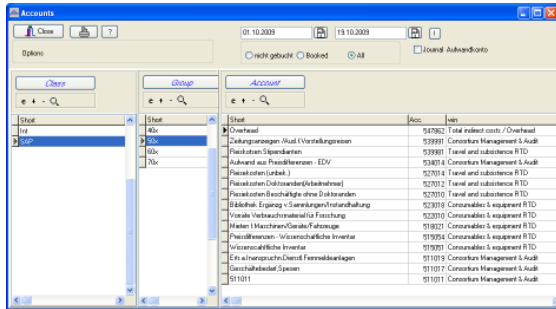
- Budget report (A3 / A4)
- Accounts
- Journal
- Reporting periods



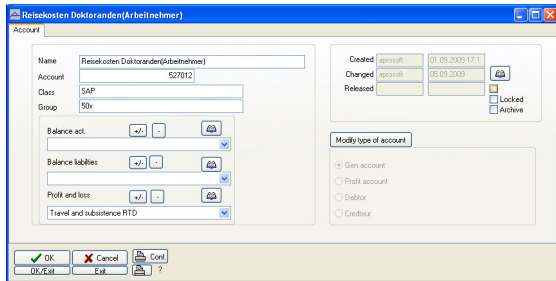
Financ setting

Non-existing accounts are created automatically during the import.

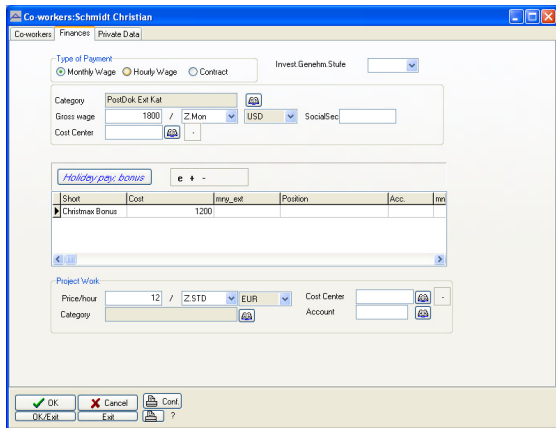
The list of accounts :



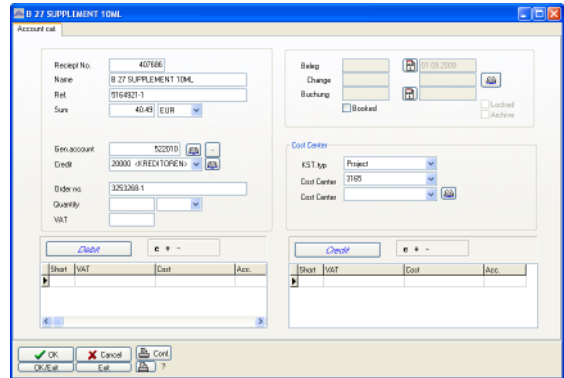
The accounts are connected to the budgets through their *Win and loss* category :



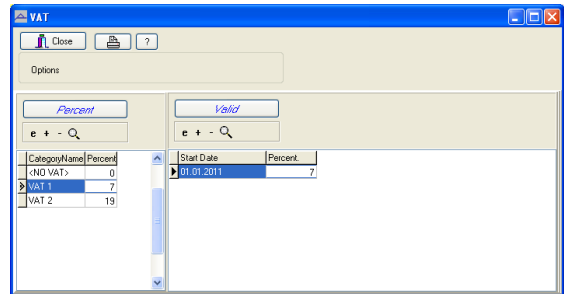
Administration of regular and irregular wage of the participant of the projects:



The financial journal can be created manually as well:



Administration of different VAT types, and different currencies:



Daily currency exchange rates can be imported from email by then APROPO-Server:



General APROPO features are:

- Role based authorization concept
- Change history for all data
- Document management
- Version management documents
- Multilinguism and multi currency ability
- Predefined and user defined reports, search routines and statistics